Parameters for granting the Status of National Conference and International Conference as applicable to all programmes having CPE Credit to be organized by the Central Committees of the ICAI(Applicable from 01-01-2017)

NATIONAL CONFERENCE

1. The Programme shall be organized by the Central Committees of the Institute. The host of the programme can only be Regional Council or any Branch having more than 1000 members and Branches in State Capitals.

2. The faculty shall preferably be from the region concerned as well as from other regions.

3. The minimum no. of participants in the programme shall preferably not be less than 400.

4. The participation shall preferably be from more than 3 states outside the region.

5. The Programme shall be for more than one day duration, having at least 2 technical sessions per day and minimum of 9 hours of CPE Credit.

6. The Background material pertaining to each technical session must be circulated to the participants. A copy of the Background material so distributed must be sent to the CPE Secretariat along with a soft copy for uploading at the CPE Portal.

7. A Committee of the Central Council can organize three such programmes in each a region during a calendar year which has to be hosted by the Regional Council and/or any Branch having more than 1000 members and Branches in State Capitals.

   However, considering past track records, number of participants attended the programmes held earlier with speaker details, etc. along with recommendation by a Central Council Member in writing justifying the branch for holding National Level event, Branch having member strength below 1000 can also be considered for hosting National Conference subject to maximum 2 per region in each Calendar year.

8. In the absence of minimum number of participation, no grant will be released to the concerned Regional Council/Branch.

INTERNATIONAL CONFERENCE

1. The Programme shall be organized under the auspices of the International Affairs Committee of the ICAI only.

2. There shall be a participation of some international professional bodies wherever deemed necessary.

3. The Minimum No. of participants in the programme shall preferably be 500.

4. At least 2% of participants shall be from outside India.

5. At least, 1/3rd of the speakers/Chairmen of technical sessions shall be from outside India.

6. The Programme shall be of minimum 2 days duration, having at least 2 technical sessions per day.

7. The Background material pertaining to each technical session must be circulated to the participants. A copy of the Background Material so distributed must be sent to the CPE Secretariat along with a soft copy.

Exceptions to the above parameters in all the above cases shall only be with the approval of the CPE Committee